**[Church Name]**[Church Address]  
[City, State, ZIP]  
[Phone Number]  
[Date]

**[Donor's Name]**[Donor’s Address]  
[City, State, ZIP]

Dear **[Donor's Name]**,

We would like to take this opportunity to **thank you for your generous support** of **[Church Name]**. Your donation enables us to continue fulfilling our mission to spread the love of Christ through worship, outreach, and community service.

This letter serves as an official acknowledgment of your charitable contribution, which may be used for tax purposes. Below are the details of your recent donation:

* **Donation Date**: [Date of Donation]
* **Donation Amount**: $[Amount of Donation]

We confirm that any goods or services that were provided to you in exchange for your donation consisted entirely of intangible religious benefits, making it fully tax-deductible in accordance with IRS guidelines. Your contribution helps us make a meaningful impact on the lives of individuals and families in our community and beyond.

Once again, we are deeply grateful for your generosity. Your support makes it possible for us to continue serving, ministering, and transforming lives.

May God bless you abundantly!

With sincere gratitude,  
**[Pastor's Name]**Senior Pastor, **[Church Name]**

**Tax Information**:  
**Church Name** is a 501(c)(3) tax-exempt organization. Our federal tax ID number is **[Tax ID Number]**. Please retain this letter for your tax records.

**[Church Name]**[Church Address]  
[City, State, ZIP]  
[Phone Number]  
[Date]

**[Donor's Name]**[Donor’s Address]  
[City, State, ZIP]

Dear **[Donor's Name]**,

We are truly blessed to have your support for **[Church Name]**. Your generous contributions throughout the past year have made a significant impact on our mission to love God, love others, and make disciples who follow Jesus Christ in every aspect of life.

Please find below a record of your contributions for the year **[Year]**. This statement can be used for your tax filing purposes:

### **Annual Contribution Summary for [Year]:**

| **Date** | **Contribution Type** | **Amount** |
| --- | --- | --- |
| [MM/DD/YYYY] | [Cash/Check/Online] | $[Amount] |
| [MM/DD/YYYY] | [Cash/Check/Online] | $[Amount] |
| [MM/DD/YYYY] | [Cash/Check/Online] | $[Amount] |
| **Total Contributions for [Year]:** | | **$[Total Amount]** |

We confirm that no goods or services were provided in exchange for these contributions, except for intangible religious benefits, if any, which are not considered taxable by the IRS.

We are incredibly grateful for your partnership in this work, and we look forward to continuing our mission together in the coming year.

Should you have any questions regarding this statement, or if there are any discrepancies, please do not hesitate to contact us at **[church phone number]** or **[email address]**.

Thank you again for your faithfulness and generosity.

With gratitude,  
**[Pastor's Name]**Senior Pastor, **[Church Name]**

**Tax Information**:  
**Church Name** is a 501(c)(3) tax-exempt organization. Our federal tax ID number is **[Tax ID Number]**. Please retain this statement for your tax records.

**[Church Name]**[Church Address]  
[City, State, ZIP]  
[Phone Number]  
[Date]

**[Donor's Name]**[Donor’s Address]  
[City, State, ZIP]

Dear **[Donor's Name]**,

On behalf of **[Church Name]**, I want to express our deepest gratitude for your generous in-kind donation of **[description of donated items, e.g., "furniture, food supplies, or equipment"]** to support our ministry and community programs. Your contribution is helping to bring hope to our community through living out the love of Christ together.

As required by the IRS, this letter is just a formal acknowledgment of your in-kind donation made on **[Donation Date]**. The donated items included:

* **Description of item(s)**: [e.g., "10 folding chairs, 5 tables, and various kitchen supplies."]
* **Date of Donation**: [MM/DD/YYYY]

We confirm that no goods or services were provided to you in exchange for this contribution, making it fully tax-deductible to the extent allowed by law.

May God bless you abundantly!

In Christ,  
**[Pastor's Name]**Senior Pastor, **[Church Name]**

**Tax Information**:  
**Church Name** is a 501(c)(3) tax-exempt organization. Our federal tax ID number is **[Tax ID Number]**. Please retain this letter for your tax records.

**[Church Name]**[Church Address]  
[City, State, ZIP]  
[Phone Number]  
[Date]

**[Donor's Name]**[Donor’s Address]  
[City, State, ZIP]

Dear **[Donor's Name]**,

Thank you for your generous donation to **[Church Name]** during our recent **[event name, e.g., "Fundraising Banquet"]**held on **[Event Date]**. Your support plays a vital role in helping us continue our mission to serve our community and share the love of Christ through outreach and ministry programs.

This letter serves as the official acknowledgment of your contribution and provides the information required for your tax records. Below are the details of your donation:

* **Donation Amount**: $[Amount of Donation]
* **Date of Donation**: [MM/DD/YYYY]
* **Description of Goods or Services Provided**: [e.g., "Dinner and entertainment"]
* **Fair Market Value of Goods or Services Provided**: $[FMV of goods/services]
* **Tax-Deductible Amount**: $[Donation Amount - FMV]

We sincerely appreciate your generosity and commitment to supporting the ministry. If you have any questions or require further documentation, please do not hesitate to contact us at **[church phone number]** or **[email address]**.

Thank you again for your generous support!

Sincerely,  
**[Pastor's Name]**Senior Pastor, **[Church Name]**

**Tax Information**:  
**Church Name** is a 501(c)(3) tax-exempt organization. Our federal tax ID number is **[Tax ID Number]**. Please retain this letter for your tax records.